

**VIETNAMESE AMERICAN COMMUNITY CENTER
ADVISORY BOARD MEETING
September 24, 2008
M I N U T E S**

Present: *Advisory Board*- Dac Doan, Kevin Fish, Thuy Nguyen
City Staff - Lisa Au, Cindy Ho
District 7 - Myvan Khuu
Consultants - Brad Isaacs, Greg Fitzgerald, Hung Nguyen, Mai Vu, Jennifer Hanlon

Absent: Lien Cao, Bryan Do, Patricia Latimer, Patrick Le, Thuy Le, Michelle Lew, Don Long, Douglas Nguyen, Ha Nguyen, Hau P. Nguyen, Minh Nguyen, Ngoc Nguyen, Diem Truong

1. Welcome and Introductions

The final meeting of the VACC Advisory Board was called to order at 6:30 PM, at San Jose City Hall. Lisa Au from the City Manager's Office welcomed the Advisory Board and the public. She introduced Kenneth Kwan, interpreter from NOW Interpreters. Cindy Ho from the Redevelopment Agency thanked members for their service over the past year, and reminded them that this was their final meeting. All who wished to continue working on this project were encouraged to submit an application for participation on the Task Force being created to carry out the next phase of the project.

2. August 27 meeting feedback

Community feedback from the previous meeting indicates that there is still a need to explain the VACC project more thoroughly to the community. It was suggested that a possible reason people are not applying to participate on the task force because they do not clearly understand the work of the Task Force or the time commitment required.

3. Task Force Recruitment Process

Cindy Ho reported that three applications had been submitted to date. The deadline has been extended to October 7 and another press release has gone out. Several Advisory Board members provided names and contact information of associations, groups, and individuals who should be contacted to apply. Brad Isaacs and Greg Fitzgerald have also scheduled appointments with groups and individuals to explain the project and encourage participation.

Applications will be collected until October 7th. A four-person panel will review them without seeing the names of the applicants, and rate responses. A second four-person panel will conduct interviews. The entire process will be completed by the end of October.

4. Next Meeting Date

The Task Force's first meeting will be an all-day retreat in November. The date will be decided once all the interviews are completed.

5. Open Forum

The meeting concluded with an open forum. Two members of the public were present. They expressed their interest in knowing more about the project. They suggested that there be more presentations in the community as to the purpose and function of the proposed VACC. The consultants responded that this will take place, with 3-4 large community gatherings planned as a means of gathering input into the proposed center.

6. Adjournment

The meeting was adjourned at 7:40 PM. The Advisory Board members present were thanked for their service and presented a small gift by the consultants.