

VACC Project Task Force
Wednesday, May 27, 2009
City Hall, Wings 119-120
6:30 – 8: 00 PM

Agenda

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| I. | Introduction | 6:30 -6:40 |
| | A. Welcome | |
| | B. Big Picture Objectives | |
| | C. Review Agenda | |
| | D. Review Action Item, Decisions, Parking Lot, & Ground Rules | |
| II. | How this all fits together | 6:40 – 6:50 |
| | A. Review of Vision | |
| | B. Review Project Graphic | |
| | C. Q & A on how sub-teams work together & how the project fits together | |
| III. | Vision Event Strategy | 6:50– 7:10 |
| | A. Intro | |
| | B. Event Team - Strategy | |
| | C. Task Force – Clarification, Questions and Feedback | |
| IV. | Project Communications Guideline | 7:10 – 7:30 |
| | A. Communications Team - Guidelines | |
| | B. Clarification, Questions and Feedback | |
| | C. Review of decisions: | |
| V. | Sub-Team Reports | 7:30 – 7:55 |
| | A. Format for Team Reports | |
| | B. Stakeholder Engagement | |
| | C. Outreach & Invitation | |
| | D. Data Collection & Analysis | |
| | E. Project Communications | |
| | F. Vision Events | |
| VI. | Meeting Close | 7:55 – 8:00 |
| | A. Next Meeting & Key Next Steps | |
| | B. Feedback | |