

Vietnamese American Community Center Project

Task Force Meeting

Wednesday, July 22, 2009: 6:30 – 8:30 PM

George Shirakawa Center

2072 Lucretia Ave, San Jose, CA 95122

Agenda

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| I. | Introduction | 6:30-6:45 |
| | A. Review Agenda & warm-up | |
| II. | Community Outreach | 6:45-7:15 |
| | A. Outreach Plan | |
| | B. Invitation, Flyer Drafts | |
| | C. Talking Points | |
| III. | Vision Event – September 12 | 7:15 – 7:50 |
| | A. Outline | |
| | B. Roles | |
| | C. Needs | |
| | D. Upcoming Schedule | |
| | a. Dry run | |
| | b. Final walk-through | |
| IV. | Sub-Team Mini-Updates | 7:50-8:05 |
| | a. Stakeholder Engagement (5 min) | |
| | b. Outreach & Invitation (5 min) | |
| | c. Data Collection & Analysis (5 min) | |
| V. | Set Future Meeting Dates | 8:05 – 8:20 |
| VI. | Meeting Close | 8:20-8:30 |
| | A. Review Agreements & Key Decisions | |
| | B. Meeting feedback | |