

**VIETNAMESE AMERICAN COMMUNITY CENTER
TASK FORCE MEETING
May 27, 2009
MINUTES**

Present: *Task Force* - Lien Cao, James Dinh, Bryan Do, Dac Doan, Dan Hoang, Dennis King, Thuy Le, Hung LeDang, Michele Lew, Don Long, Dinh Nguyen, Vuong Nguyen, Hieu Nguyen, Thuy Nguyen, Cherry Nguyen, Tina Pham, Martin Renteria, Quyen Vuong, Clark Williams

City Staff - Adriene Braddock, Jennifer Luc

District 7 – Steven Le, Assistant to Councilmember Nguyen

Consultants: Greg Fitzgerald, Jennifer Hanlon, Brad Isaacs, Hung Nguyen

Absent: Mylinh Pham, Lynne Tran

1. Introduction

The meeting was called to order at 6:30 p.m., at the Council Committee Room in the San Jose City Hall Wing 119. Steven Le, new Staff Assistant to Councilmember Madison Nguyen was introduced to the group and announced he will be attending Task Force meetings in the future. The group was provided a broad overview of the purpose and objectives for the day.

2. How this all fits together

The group engaged in a review of the initial vision that was created at the kickoff meeting last month. A graphic overview of the project was reviewed that demonstrates the general roles and interdependencies of the sub teams. Included in the overview was a flow chart showing how input will be gathered, how input feeds into the analysis and recommendation building process, and how these recommendations are forwarded to City Council for a final decision.

3. Vision Event Strategy

The Vision Events sub-team explained the components of the events strategy. There are three stages for the strategy:

1. Get community input through a large event, through simultaneous individual and smaller-group meetings and input on the web. The goal is to focus on values, needs and opportunities.
2. Build the menu of services that can meet the identified needs and opportunities.
3. Clarify and prioritize values, programs and services through two community events, getting more detailed feedback on tangible ideas.

The Task Force approved the Vision Events Strategy. The large vision event will be held no sooner than July 25. Outreach efforts will proceed after a project mission, vision, and values statement is completed.

4. Project Communications Guidelines

A copy of proposed communications guidelines was distributed. Feedback on the proposed guidelines is due by June 3 to the Project Communications sub-team leader, Lynne Tran.

5. Next Meeting Date

The next meeting of the Task Force will be June 24 at 6PM.

6. Adjournment

The meeting was adjourned at 8:40 p.m.