

VIETNAMESE AMERICAN COMMUNITY CENTER  
TASK FORCE Minutes - July 22, 2009

**Members Present:** James Dinh, Dac Doan, Bryan Do, Dan Hoang, Dennis King, Thuy Le, Hung LeDang, Hieu Nguyen, Thuy Nguyen, Vuong Nguyen, Tina Pham, Martin Renteria, Quyen Vuong, Clark Williams

**Members Absent:** Lien Cao, Michele Lew, Don Long, Cherry Nguyen, Dinh Nguyen, Mylinh Pham, Lynne Tran

**Staff:** Cindy Ho, Adriene Braddock, Mario Maciel, Steven Le

**Consultants/Coaches:** Brad Isaacs, Jennifer Hanlon

**Key Highlights**

**Community Outreach:**

Project Communications team reviewed and demonstrated the script for Task Force members when inviting people to participate in the Vision Event.

**Vision Event**

Vision Event team gave an outline of the 9/12 event. They presented a PowerPoint showing responsibilities during the event, the job of the table hosts, and the tasks required on the day of the event.

**Actions**

		<i>Due</i>
1.	Rehearse roles for Table Hosts	7/27
2.	Complete final edits on invitation letter, invitation card, flyer; send to San Jose Redevelopment Agency and NOW Interpreters	7/28
3.	Identify media outlets	7/29
4.	Vision Event “dry run”	8/1

**Decisions**

All TF members will serve as event table hosts.

Task Force meetings are the 4<sup>th</sup> Wednesday each month.

**Question**

Who will speak from the podium during the Event?

TF members, City & San Jose Redevelopment Agency staff, and Consultants - according to skills and message. Vision Event team will make the selection, and work with Project Communications on talking points.