
DOWNTOWN PARKING BOARD

MINUTES June 3, 2009

REDEVELOPMENT AGENCY OF THE CITY OF SAN JOSE
200 E. Santa Clara Street, 14th Floor Rincon-Conference Room

Item Subject

1. Call to Order

8:02 a.m.

Action: The DPB Meeting Minutes of May 6, 2009 were approved. (6-0-1)

Absent: Board member Tibbils arrived at 8:06am

Documents Filed: May 6, 2009 DPB Meeting Minutes

2. Chairperson Report

No Report

3. General Business

A. Election of Chair Person (July 2009-June 2010)

Election of Chair for the term July 1, 2009 through June 30, 2010 was held. Elizabeth Monley received 5 votes. Elizabeth Monley was elected as Chair.

B. Election of Vice Chair Person (July 2009-June 2010)

Election of Vice Chair for the term July 1, 2009 through June 30, 2010 was held. Diana Beechie received 7 votes. Diana Beechie was elected as Vice Chair.

C. Semi-Annual Work Plan (July 2009-December 2009)

Joe Garcia (DOT) presented the Semi-Annual Work Plan for FY 2009-2010 1st and 2nd Quarters.

Document Filed: FY 2009-2010 - 1st & 2nd Quarters Semi-Annual Work Plan

Action: (7-0-0) Board member Bales moved to accept the Semi-Annual Work Plan. Board member Saglimbeni seconded the motion.

4. Parking Management Plan

A. HP Pavilion/Diridon Area Multi-Space Meters

Mr. Garcia introduced Heather Hoshii (DOT). Ms. Hoshii presented the Budget Proposal-HP Pavilion Multi-Space Meters memo and reviewed the projects next steps which include:

- Community outreach through meetings with surrounding businesses, residents, and HP Pavilion
- Develop multi-space meter specification and request for bids
- Update the Master Rate Resolution to establish new meter rates and a new meter district ordinance
- Install multi-space meters, signs, and roadway markings

- Develop plan for collections and maintenance
- Provide City ambassadors during initial operations

Abi Maghamfar (Agency) reviewed the Autumn Street extension & realignment and the proposed baseball stadium project in the Diridon area that may affect the multi-space meter locations.

A brief discussion ensued regarding the timing, planning, and funding of the Autumn Street extension & realignment and the proposed baseball stadium.

Document Filed: Budget Proposal- HP Pavilion Multi-Space Meters Memo

B. Late Night Parking and Activity

Matt Farrell (DOT) reviewed the Evening Parking and Activity report. A brief discussion ensued regarding the following:

- Decline in occupancy
- Convention Center police activity

Mr. Farrell clarified that the Police Activity data reflects the number of citations and/or arrests.

Document Filed: Evening Parking and Activity Report

5. Capital/Finance

A. 3rd Quarter Financial Report

Board member Bales gave a brief overview of the FY 2008-2009 3rd Quarter Financial Report.

Mr. Farrell reported that Capital Projects are under budget due to the delay of the Convention Center deck repair; the Revenue Control Equipment upgrade; and the new Revenue Control Equipment for the 2nd & San Carlos garage.

Document Filed: 2008-2009 3rd Quarter Financial Report

Action: (7-0-0) Board member Bales moved to accept the 3rd Quarter Financial Report. Vice Chair Monley seconded the motion.

B. City Budget Proposals Affecting Parking Fund

Jim Ortbal (DOT) reviewed the following memos:

- Budget Document memo submitted to Mayor Reed on May 21, 2009 by Councilmember's Chu, Campos, Kalra, Nguyen, and Pyle
- Response to Working Partnerships USA/Community Budget Working Group Topic Paper memo submitted to Mayor Reed and City Council on May 22, 2009 from City Manager Figone .

Board Members discussed the proposal to transfer \$500,000 from the Parking Fund to the General Fund and the proposal to divert annual interest revenues, estimated between \$400,000 and \$500,000 from the Parking Fund to the General Fund.

Board member Bales moved that the DPB recommend to the Mayor and City Council that the Parking Fund remain sequestered for future parking-related uses because any reduction in the fund affects the City's ability to respond to current and future parking needs as well as the bonding capacity of the fund. . "

Board member Saglimbeni questioned how to communicate the DPB position to the Mayor and City Council. Mr. Maghamfar responded that the DPB could respond in person at the budget meetings or via a letter from the Chair.

Roma Dawson (D3) noted the following budget meeting dates:

- Monday, June 15, 2009, Final Public Hearing
- Tuesday, June 16, 2009, Mayor's Budget Message Review/Approval
- Tuesday, June 23, 2009, Final Adoption of 2009-2010 Budget

Documents Filed: Budget Document Memo &
Response to Working Partnership USA/Community Budget Working
Group Topic Paper Memo

Action: (7-0-0) Board member Bales moved to reject the proposals to transfer \$500,000 and the diversion of annual interest. Board member Renelle seconded the motion.

6. Operations

A. 3rd Quarter Parking Occupancy Report

Mr. Garcia gave a brief overview of the 3rd Quarter Parking Occupancy Report and noted that the 2nd & San Carlos equipment continues to experience problems and the data is inaccurate. Mr. Garcia noted that the equipment at the 2nd & San Carlos garage is scheduled for replacement in July.

A brief discussion ensued regarding the shift in occupancy from the Market/San Pedro garage to the Convention Center garage.

Document Filed: 2008-2009 3rd Quarter Parking Occupancy Report

B. Semi-Annual Customer Service Report

Mr. Garcia gave a brief overview of the Semi-Annual Customer Service Report (January-June 2009) and noted that the FY 08/09 scores are higher in each category compared to FY 07/08.

A discussion ensued regarding the low scores at the Convention Center and Market Street garages and the low overall scores in the Safety Satisfaction category. Mr. Farrell noted that the questions may be misleading and results in an inaccurate response. DOT staff will review and revise survey questions to obtain more accurate response.

Document Filed: Customer Service Survey (January-June 2009)

7. Reports & Coordination

A. Downtown Projects Construction Coordination

Arian Collen (Agency) reported the status of the following projects:

- Central Place Parking Garage
- Westinghouse Parking Lot
- Central Place Surface Lot
- Diridon Demolition (510 W. San Fernando)
- SoFA Sidewalk Demonstration Project
- 360 Residences
- AXIS
- River Park Tower II

B. City Council Agenda Items

Laura Wells (DOT) reported that the DOT-recommended citation fee increases are agendaized for the June 16, 2009 Council meeting and the Marketing Agreement with the Downtown Association is agendaized for the June 23, 2009 Council meeting.

C. Staff Verbal Update of Events & Activities

Mr. Farrell reported on the June 13, 2009 Public Dance at the Convention Center.

Chair Gemignani questioned the impact of the Central Place lot closure on June 13, 2009 as it related to the Public Dance. Mr. Collen responded that the existing capacity at other lots and garages as well as the valet at Fountain Alley could accommodate the lost inventory.

B. Convention Center Expansion

This item was deferred to the August 5, 2009 meeting.

8. Future Agenda Items

Mr. Maghamfar noted that there is no July DPB meeting

The following items are agendaized for the August 5, 2009 DPB meeting:

- Capital Projects Update
- PMP Implementation Plan Update
- Master Rate Resolution Update
- HP/Diridon Area Multi-Space Meters Update
- On-Street Parking Study Update
- Convention Center Expansion Update
- Potential Sale of Third Street Garage

9. Open Forum

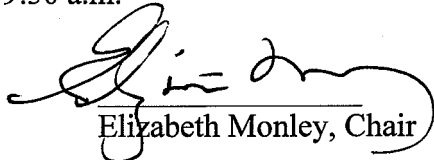
Ms. Wells reported on the one-year extension of the Clean Air Vehicle Parking Program which allows free parking for qualified clean air vehicles at City garages, on-street meters, and parks. Notices of the programs extension were sent to the registered users of the program.

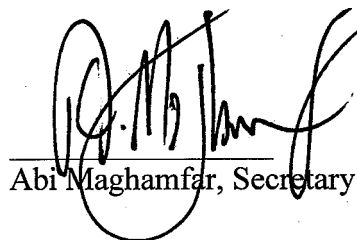
Mr. Maghamfar reported that effective June 30, 2009 Chair Gemignani and Board member Bales will be term limited and leaving the DPB. The Arts Roundtable has nominated Nick Nichols to replace Board member Bales as the Arts/Events representative and that staff has outreached to the Downtown Residents Association and conducted interviews to replace Chair Gemignani as the downtown residents representative. The Mayor and Council member Liccardo's recommendation for DPB appointees and the reappointment of Board member Renelle will be agendaized for the June 23, 2009 Council meeting.

Mr. Maghamfar reported that Board member Saglimbeni has elected not to accept his reappointment for a second term to the DPB, creating a vacancy for an At-Large representative. Staff will report in August on the status of his replacement.

10. Adjournment

9:30 a.m.


Elizabeth Monley, Chair


Abi Maghamfar, Secretary