



# CITY OF SAN JOSE, CALIFORNIA

## DOWNTOWN PARKING BOARD

### MINUTES May 7, 2008

REDEVELOPMENT AGENCY OF THE CITY OF SAN JOSE  
200 E. Santa Clara Street, 14<sup>th</sup> Floor Rincon Conference Room

Chair: Janis Gemignani  
Vice Chair: Elizabeth Monley  
Members: Andrew Bales, Jim Renelle, Sal Saglimbeni, Troy Tibbils, Diana Beechie

Item Subject

1. Call to Order  
8:05 a.m.  
Absent: Board Member Tibbils

Action: The DPB Meeting minutes of April 2, 2008 were approved. (5-0-2) Absent: Board member Tibbils. Board member Saglimbeni arrived at 8:07.

Documents Filed: April 2, 2008 DPB Meeting Minutes

2. Chairperson Report  
No Report

3. Operations  
A. Caltrans Lease Agreements

Joe Garcia (DOT) presented the Caltrans Lease Agreement memo and recommendation to support the extension of a long term lease agreement for the Woz Way and Highway 87 (Woz/87) Lot and to end the lease for the Auzerais arid Highway 87 (Auzerais/87) Lot.

A brief discussion ensued regarding the future usage considerations for the lots given the potential expansion of the convention center.

Board member Bales moved to accept the staff recommendation, Board member Renelle seconded the motion. Motion passed (6-0-1)

Document Filed: Caltrans Lease Agreement Memo

## **B. DASH Shuttle Contract**

Mr. Garcia presented the DASH Shuttle memo and recommendation to support the continuing partnership between the SJDA and VTA for the DASH service through the 2008-2009 fiscal year.

Brief discussion ensued regarding the ridership numbers and plans to market the shuttle service to downtown businesses.

Board member Bales moved to accept the staff recommendation, Board member Saglimbeni seconded the motion. Motion passed (6-0-1)

Document Filed: DASH Shuttle Memo

4.

## **Capital Finance**

### **A. Proposed FY 2008-2009 Budget &**

### **B. Proposed Five Year Capital Budget**

Jim Ortbal (DOT) introduced Laura Wells as the Deputy Director of Transportation & Parking Operations (DOT)

Matt Farrell (DOT) presented the proposed FY 2008-2009 Budget memo. Mr. Farrell noted several factors which contributed to the decreased revenue, which included the planned purchase of the Greyhound site and the elimination of Auzerais/87 and 1st/St. James lots from the City portfolio. Mr. Farrell then highlighted several expense items which included the addition of a security supervisor and at the recommendation of the board \$615k was moved from the Capital Activity line to the Contractual Services line.

Mr. Farrell reported that the FY 2008-2009 proposed budget also includes \$800k being transferred to the Parking Capital Development Fund. Abi Maghamfar (Agency) questioned the reporting of the transfer in 2008-2009 vs. 2007-2008.

Mr. Farrell reviewed Attachment 3 of the handout (Proposed Income Statement) which is an example of a statement which will be presented to the DPB on a quarterly basis and highlights the net change in the fund balance.

Mr. Farrell reviewed Attachment 4 (Facility Income Statement) of the handout which allows side-by-side comparison of facility revenues and expenses for the location portfolio.

A discussion ensued regarding the PMP Update Recommendation #11 which outlined a 50/50 split of net operating parking revenues to the Parking Capital Development Fund and the General Purpose Parking Fund.

A discussion ensued regarding the revenue budget assumptions, particularly the evening/weekend rate assumptions. Mr. Ortbal reported that the budget assumptions are conservative and the reduction in interest revenue is due to the transfer of funds to the Parking Capital Development Fund for the purpose of Greyhound Acquisition.

Board member Bales questioned the \$2.3 million Capital Activity line as it relates to the \$800k in Parking Capital Development Fund Transfer and the Contractual Services line item.

Board member Beechie commented that she would like DOT staff to review expenses associated with the enhanced security and maintenance program. Mr. Ortbal does not recommend reducing the budget associated with the program, but would review the program and look for efficiencies which could save money.

Chair Gemignani requested that staff note the 2007-2008 Capital Activity carryover balance identified from Attachment 6 (Proposed Capital Improvement Program) on the FY 2008-2009 Budget.

Document Filed: 2008-09 Proposed Budget

### **C. Capital Projects Update**

Mr. Garcia presented a slide show outlining the FY 2007-2008 project accomplishments, continuing projects, and planned FY 2008-2009 projects.

Document Filed: Status Report on Parking Capital Improvement Projects  
Power Point Presentation

5. **Parking Management Plan**  
**A. Potential Sale of Third Street Garage**

This item was deferred to the June 4, 2008 DPB meeting.

Document Filed: Feasibility of Selling City's 3<sup>rd</sup> Street Garage

6. **Reports/Coordination**  
**A. City Council Agenda Items**

This item was taken out of order after item 4 A & B.

Mr. Ortbal reported on the City's Structural Deficit Elimination Stakeholders Group (Stakeholder Group) and their assessment of the implications of a Transient Occupancy Tax, a parking tax, and a rental car tax.

A polling of the Stakeholder Group revealed that only the rental car tax received a majority yes vote.

The DPB requested that staff update the board in June and August with additional information from further Stakeholder Group meetings. Stakeholder recommendations are scheduled to be presented to the City Council in August.

Document Filed: Structural Deficit Elimination Stakeholders' Group Discussion of  
Citywide Parking Tax Concept

## **B. Downtown Projects Construction Coordination**

Arian Collen (Agency) reported on the upcoming closure of the Fountain Alley parking lot for May 31st\_June 1st to allow the to be re-sealed and re-striped.

### 7. **Future Agenda Items**

Mr. Maghamfar commented that the FY 2008-2009 Budget be agendized for approval at the June 4, 2008 meeting.

DOT staffwill report to the DPB in June and August with additional information from the Structural Deficit Stakeholder Group.

Board Member Bales requested that staffreport back on the status of the Sobrato Building (BEAJOracle) deal.

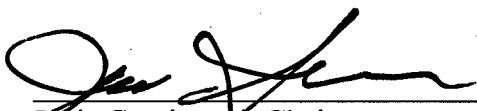
DOT will bring forward the Parking Marketing Agreement with the Downtown Association for approval in June. DOT will provide status report on 2<sup>nd</sup>/San Carlos revenue control equipment upgrade and revenue control equipment PCI compliance upgrade for all City garages in June.

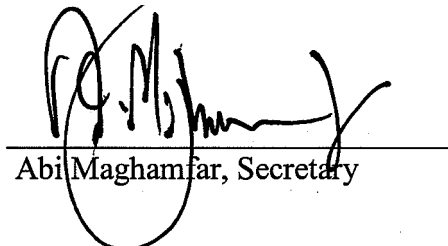
### 8. **Public Comment**

Chair Gemignani reported that she had been contacted by a downtown merchant that they had experienced difficulty receiving additional validation books. DOT responded that the merchants should contact DOT for additional validation books.

### 9. **Adjournment**

10:09 a.m.

  
\_\_\_\_\_  
Janis Gemignani, Chair

  
\_\_\_\_\_  
Abi Maghamfar, Secretary